



Sign Permit Application

For New Sign Installation or Existing Sign Alterations

The **Market Street Historic District** is defined as All property fronting on Market Street between Wall Street and Bridge Street, and all property fronting on the following cross street between Denison Parkway and Tioga Avenue: Wall, Cedar, Pine / Centerway, Walnut and Chestnut Streets.

The **Bridge Street District** is defined as all property bordering on Bridge Street between the Chemung River and Ontario Street.

The **Denison Parkway District** is defined as all property bordering on Denison Parkway and all property fronting on the following cross streets lying between First and Denison Parkway: State, Chestnut, Walnut, Pine, Cedar, Wall, Chemung, Pearl, Columbia, Steuben and Conhocton.

PRIOR TO COMPLETING THIS APPLICATION It is recommended that you set up a date and time to review your project and application with the Code Enforcement Officer. The Code Enforcement Officers are generally in the office weekdays from 8:00 AM to 9:00 AM and from 1:00 PM to 2:00 PM; They are in and out of the office at other times, so an appointment is necessary. If our inspectors are not available to answer your questions at the office or by phone, they will return your call. (607) 962-0340, ext. 4.

*****APPLICATION INSTRUCTIONS*****

INFORMATION TO BE SUBMITTED: There will be several pieces of graphic information needed for each sign being considered which will collectively give the review an accurate depiction of your proposed signage. Neat, clean, complete plans are essential. Plans should be in an 8-1/2" x 11" or 11" x 17" format for duplication purposes

1. **Submit ONLY the Application Page and ONLY the appropriate Worksheet for the Zoning District or Recognized District that the property is located in.**
2. Please provide color photographs or artist renderings of your building that accurately depict your building's facade in relationship to its neighboring environment, including existing signage, if any that will remain in place.
3. Please provide scaled and colored artwork showing your proposed signage detailing color names, dimensions, area, text/copy, materials of all proposed and existing signs. Include actual color swatches with your submittal.
4. Please provide illumination details including type, placement, intensity and hours of illumination.
5. If you are not depicting how your proposed sign will look in the color photographs, please provide a line drawing to scale of each facade showing how your proposed sign will appear on the building. It is important that the proposed sign be drawn to the same approximate scale as your façade drawing.
6. **Please make sure that existing signs and proposed signs are properly identified on the forms in the proper column.**
7. The permit fee for signs is are:
 Residential = \$35.00 base fee plus \$1.00 per square foot of sign area.
 Commercial = \$50.00 base fee plus \$1.00 per square foot of sign area.
8. **UNLESS OTHER ARRANGEMENTS ARE MADE WITH THE CITY OF CORNING, DO NOT USE A COURIER OR DELIVERY SERVICE TO SUBMIT YOUR APPLICATION.**
9. **WHEN YOU DROP OFF YOUR APPLICATION, YOU WILL RECEIVE AN INVOICE FOR THE FEE. YOUR APPLICATION WILL NOT BE ON THE AGENDA IF YOU FAIL TO RECEIVE AN INVOICE.**
10. **DO NOT SUBMIT THIS APPLICATION IN THE SAME PACKAGE WITH ANY OTHER APPLICATION (PLANNING COMMISSION, SIGN, ZBA, PERMIT, ETC.), EACH APPLICATION SHALL BE SUBMITTED SEPARATELY. YOUR APPLICATION WILL NOT BE ON THE AGENDA IF YOU FAIL TO SUBMIT APPLICATIONS SEPARATELY.**

Expiration:

If the installation of the sign authorized under any such permit has not commenced within six (6) months from the date of issuance, the permit shall become null and void but may be renewed within thirty (30) days prior to the expiration of said permit, for good cause shown, for an additional three (3) months, upon payment of twice the original fee.

A new permit shall be required if:

1. Changes to the design, copy, structure, size or supporting structure is no longer consistent with the original application.
2. The name of the business or type of business is no longer consistent with the original application.
3. The original permit is found to be in violation of the original approval.

Five (5) copies, PLUS AN ELECTRONIC PDF OF ALL INFORMATION MUST BE PROVIDED FOR MARKET STREET, BRIDGE STREET OR DENISON PARKWAY DISTRICTS

One (1) copy, PLUS AN ELECTRONIC PDF OF ALL INFORMATION MUST BE PROVIDED FOR ALL OTHER DISTRICTS

SIGN Permit Application - City of Corning

| General Information | |
|---|--|
| Address of Work Site: | |
| Tax Map Number: | |
| Zone District: | <input type="checkbox"/> R1 <input type="checkbox"/> R2 <input type="checkbox"/> MR <input type="checkbox"/> RT <input type="checkbox"/> C <input type="checkbox"/> CL <input type="checkbox"/> I <input type="checkbox"/> BD <input type="checkbox"/> PC <input type="checkbox"/> PDD |
| Recognized District: | Recognized Districts = Design Review Committee Approval Required <input type="checkbox"/> Market St <input type="checkbox"/> Bridge St <input type="checkbox"/> Denison Parkway <input type="checkbox"/> N/A |
| Property Owner's Name: | Email: |
| Property Owner's Address: | Phone: |
| Name of Business – What is the name of the Business for which signage is desired? | |
| | |
| Business Owner's Name: | |
| Business Owner's Address: | Phone: |
| Business Owner's E-mail Address: | |
| Description of Work | |
| Description of the proposed Sign Project including business name, quantities, locations of the work, etc. Worksheets MUST be submitted. | |
| | |
| Duration, Cost, Square Footage | |
| How long will the project take to complete or what is the expected completion date? | |
| | |
| Total Cost of Project | Total Square Feet of All Signs. |
| | |

I am familiar with the City of Corning Code and the NYS Building Code requirements related to this project and hereby agree to abide by them. I hereby apply for a building permit and certify that the statements contained in this application are true to the best of my knowledge and belief.

I understand - that my permit, will expire by limitation if no work has commenced within six (6) months after issuance, and that my permit will expire if a Certificate of Occupancy or Certificate of Compliance has not been issued within twelve (12) months after issuance of the permit. Under either circumstance a new building permit and fee may be required before work can begin or be completed.

I, understand that a Certificate of Occupancy / Compliance is required after completion of the work and will NOT be issued unless the required inspections are performed, and that I am to call the Code Enforcement Office at least 24 hours in advance for inspections identified on the permit, voicemail or email requests for inspections will not be accepted. I understand that I am not to proceed further with work until each inspection is made, and authorization granted by the Code Enforcement Official.

I hereby authorize and consent the City of Corning to inspect as necessary before, during and after construction to confirm compliance with all applicable regulations.

| | | |
|----------------------------|--|-------|
| Applicant's Name | | |
| Applicant's Address | | |
| Applicant's Phone Number | | |
| Applicant's E-mail Address | | |
| Applicant's Signature | | Date: |
| | | |

Design Considerations: The Design Review Committee’s review shall include but is not limited to the following considerations:

1. **District Consistency:** Signs shall be consistent with the Recognized District in accordance with Article VI.
2. **Architectural Complement:** The design of signage shall be respectful of architectural style and setting of the building or use which it is located and of adjacent buildings or uses. The design should fit the given facade, complementing the building’s architectural features or defining characteristics.
3. **Orientation:** The design shall be oriented and scaled to reflect the scale and character of movement of people around the building, with emphasis primarily on the pedestrian and slow-moving traffic.
4. **Workmanship:** Design, selection of materials, and workmanship shall be of high quality in appearance and character, complimentary to the materials and character of the building, and convey a sense of permanence and durability. All parts of any sign must be of such materials or treated in such a manner that normal rainfall, moisture or sunlight will not harm or deface the surface.
5. **Original Signage:** Where the character and design of historically significant signage is found on a building, every effort should be made to meet contemporary signage needs with signs designed in keeping with the building’s historic signage.
6. **Scale:** The size of proposed signs shall be compatible with the scale of the overall building, with the scale and character of the building’s architectural features, and with the character of the specific sign location.
7. **Colors:** Colors on signage shall be selected which complement the character and color pattern of the building. A sign should not, by virtue of its color, be distracting from the design and character of the building on which it is located.
8. **Illumination:** Illumination of signage shall be compatible with the character of illumination already existing on the building and on surrounding buildings, on existing appropriate signs in the vicinity, and the character of illumination along the pedestrian areas adjacent to the building.
9. **Multiple Signs:** Where multiple signs occur on single occupant or multiple occupant buildings, there should be a common pattern and character among such signs.
10. **Awnings, Canopies and Marquees:** The shape and size of Awnings, Canopies, Marquees and similar devices shall correspond to the shape, character, and size of the opening over which they will be installed and should fully fill the width of the individual opening or door opening.
11. **Freestanding Signs and Sandwich Boards:** The placement of freestanding signs and Sandwich Boards in relationship to the distance between other Freestanding signs and Sandwich Boards.
12. **Appropriation of Square Footage:** Where multi-tenant facilities exist and share common space that may be utilized for signage, such space shall be shared equally between them.

OFFICE USE ONLY

Design Review Committee Remarks

APPROVED

DENIED

N/A – Not Located in a Recognized District

Chairperson Signature

Date

Unless otherwise stated in the remarks this recommendation is valid for a period not to exceed six months

COMMERCIAL SIGNS WORKSHEET - Market Street District / Bridge Street District

PLEASE READ CAREFULLY

| | |
|--|---|
| <p>EXISTING –</p> <p>In this area below make sure to fill in any existing signs information. Existing Signs should match the Proposed Signs that replace them in the same table row.</p> | <p>PROPOSED –</p> <p>In this area below make sure to fill in the proposed signage. Proposed Signs should match the Existing Signs that they are replacing in the same table row. Proposed signs that are not replacing an existing sign should not have a corresponding existing sign in the same table row</p> |
|--|---|

Front Occupancy Façade: 3 Signs
Rear Occupancy Façade: 2 Signs
Side Occupancy Façade: 1 Sign where the façade faces a parking lot or street
No more than 1 of each sign type is permitted per occupancy façade.

| Sign | EXISTING Signs | Action | Sign | PROPOSED Signs*1 | Max Letter Height | SqFt |
|--|---|--|--|---|-------------------|------|
| Front Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Front Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Front Façade Sign 3 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 3 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Rear Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Rear Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Rear Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Rear Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Side Façade N S E W Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Side Façade N S E W Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Side Façade N S E W Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Side Façade N S E W Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Projecting <input type="checkbox"/> Copy-Change <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Additional Permitted Signs | | | Additional Permitted Signs | | | |
| N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering*2 <input type="checkbox"/> 2 nd Floor Stair Projecting*2 <input type="checkbox"/> 2 nd Floor Window Lettering*2 <input type="checkbox"/> Menu Boards*3 | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering*2 <input type="checkbox"/> 2 nd Floor Stair Projecting*2 <input type="checkbox"/> 2 nd Floor Window Lettering*2 <input type="checkbox"/> Menu Boards*3 | | |
| Total Square Footage of ALL Signs | | | | | | |

If two or more business occupants share a common door, entrance or area, signs placed in or on such common area shall be shared equally between them.
 *1 - Signs are permitted on side facades only where the building facade faces a parking lot or street.
 *2 - These signs are only permitted for uses located on the 2nd floor of a building.
 *3 - These signs are only permitted for approved Drive-thru uses. No more than 2

COMMERCIAL SIGNS WORKSHEET - C, CL, I, and BD Zones and The Denison Parkway District

PLEASE READ CAREFULLY

| | |
|--|---|
| <p>EXISTING –</p> <p>In this area below make sure to fill in any existing signs information. Existing Signs should match the Proposed Signs that replace them in the same table row.</p> | <p>PROPOSED –</p> <p>In this area below make sure to fill in the proposed signage. Proposed Signs should match the Existing Signs that they are replacing in the same table row. Proposed signs that are not replacing an existing sign should not have a corresponding existing sign in the same table row</p> |
|--|---|

Front Occupancy Façade: 3 signs
Other Occupancy Façade: 2 Signs per façade not to exceed 5 total for the building
No more than 1 of each sign type is permitted per occupancy façade.

| Sign | EXISTING Signs | Action | Sign | PROPOSED Signs*1 | Max Letter Height | SqFt |
|--|--|--|------------------------------|--|-------------------|------|
| Front Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Front Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Front Façade Sign 3 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 3 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Other Façade N S E W Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Other Façade N S E W Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Other Façade N S E W Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Other Façade N S E W Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Other Façade N S E W Sign 3 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Other Façade N S E W Sign 3 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Other Façade N S E W Sign 4 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Other Façade N S E W Sign 4 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Additional Permitted Signs | | | Additional Permitted Signs*3 | | | |
| N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering*3 <input type="checkbox"/> 2 nd Floor Stair Projecting*3 <input type="checkbox"/> 2 nd Floor Window Lettering*3 <input type="checkbox"/> Gasoline Service Station Canopy <input type="checkbox"/> Menu Boards*4 | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering*3 <input type="checkbox"/> 2 nd Floor Stair Projecting*3 <input type="checkbox"/> 2 nd Floor Window Lettering*3 <input type="checkbox"/> Gasoline Service Station Canopy <input type="checkbox"/> Menu Boards*4 | | |
| Total Square Footage of ALL Signs | | | | | | |

If two or more business occupants share a common door, entrance or area, signs placed in or on such common area shall be shared equally between them.

*1 - Signs are permitted on side façades only where the building façade faces a parking lot or street.

*2 - Pole Signs are permitted for approved gasoline service station or drive-through uses only. Not to exceed 2’x8’ and only one side of the canopy

*3 - These signs are only permitted for uses located on the 2nd floor of a building.

*4 - These signs are only permitted for approved Drive-thru uses. No more than 2

COMMERCIAL SIGNS WORKSHEET - RT Zones

PLEASE READ CAREFULLY

| | |
|--|---|
| <p>EXISTING –</p> <p>In this area below make sure to fill in any existing signs information. Existing Signs should match the Proposed Signs that replace them in the same table row.</p> | <p>PROPOSED –</p> <p>In this area below make sure to fill in the proposed signage. Proposed Signs should match the Existing Signs that they are replacing in the same table row. Proposed signs that are not replacing an existing sign should not have a corresponding existing sign in the same table row</p> |
|--|---|

Front Façade: 2 signs
Rear Façade: 1 Sign
Side Façade: 1 Sign – only 1 side façade can contain 1 sign

Corner lots shall not have more than 2 signs. No more than 1 of each sign type is permitted per façade.

| Sign | EXISTING Signs | Action | Sign | PROPOSED Signs*1 | Max Letter Height | SqFt |
|--|--|--|--|--|-------------------|------|
| Front Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 1 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Front Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Front Façade Sign 2 | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Rear Façade Sign | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Rear Façade Sign | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Side Façade N S E W Sign** | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | Side Façade N S E W Sign** | <input type="checkbox"/> Awning <input type="checkbox"/> Pole Sign*2 <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Window Lettering <input type="checkbox"/> Freestanding | | |
| Additional Permitted Signs | | | | | | |
| N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering*3 <input type="checkbox"/> 2 nd Floor Stair Projecting*3 <input type="checkbox"/> 2 nd Floor Window Lettering*3 | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering*3 <input type="checkbox"/> 2 nd Floor Stair Projecting*3 <input type="checkbox"/> 2 nd Floor Window Lettering*3 | | |
| Total Square Footage of ALL Signs | | | | | | |

If two or more business occupants share a common door, entrance or area, signs placed in or on such common area shall be shared equally between them.

*1 - Signs are permitted on side facades only where the building facade faces a parking lot or street.

*2 - Pole Signs are permitted for approved gasoline service station or drive-through uses only.

*3 - These signs are only permitted for uses located on the 2nd floor of a building.

COMMERCIAL SIGNS WORKSHEET - R1, R2, MR, and PDD Zones

PLEASE READ CAREFULLY

| | |
|--|---|
| <p>EXISTING –</p> <p>In this area below make sure to fill in any existing signs information. Existing Signs should match the Proposed Signs that replace them in the same table row.</p> | <p>PROPOSED –</p> <p>In this area below make sure to fill in the proposed signage. Proposed Signs should match the Existing Signs that they are replacing in the same table row. Proposed signs that are not replacing an existing sign should not have a corresponding existing sign in the same table row</p> |
|--|---|

1 sign per street frontage permitted. No more than 1 of each sign type is permitted.

| Sign | EXISTING Signs | Action | | Sign | PROPOSED Signs*1 | Max Letter Height | SqFt |
|------------------------------|--|--|--|------------------------------|--|-------------------|------|
| N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | | N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | | |
| N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | | N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | | |
| N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | | N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | | |
| N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | | N S E W Front | <input type="checkbox"/> Copy-Change <input type="checkbox"/> Projecting <input type="checkbox"/> Façade <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering | | |
| Additional Permitted Signs*2 | | | | Additional Permitted Signs*2 | | | |
| N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering <input type="checkbox"/> 2 nd Floor Stair Projecting <input type="checkbox"/> 2 nd Floor Window Lettering | <input type="checkbox"/> Remove <input type="checkbox"/> Remain | | N S E W Side | <input type="checkbox"/> 2 nd Floor Door Window Lettering <input type="checkbox"/> 2 nd Floor Stair Projecting <input type="checkbox"/> 2 nd Floor Window Lettering | | |
| | | | | | Total Square Footage of ALL Signs | | |

If two or more business occupants share a common door, entrance or area, signs placed in or on such common area shall be shared equally between them.

*1 – Signs are permitted on side facades only where the building facade faces a parking lot or street.

*2 – These signs are only permitted for uses located on the 2nd floor of a building.

RESIDENTIAL SIGNS WORKSHEET

PLEASE READ CAREFULLY

| | |
|--|---|
| <p>EXISTING –</p> <p>In this area below make sure to fill in any existing signs information. Existing Signs should match the Proposed Signs that replace them in the same table row.</p> | <p>PROPOSED –</p> <p>In this area below make sure to fill in the proposed signage. Proposed Signs should match the Existing Signs that they are replacing in the same table row. Proposed signs that are not replacing an existing sign should not have a corresponding existing sign in the same table row</p> |
|--|---|

For Properties located in R1, R2, MR, and PDD Zones
1 sign per lot is permitted.

| Sign | EXISTING Signs | Action | | Sign | PROPOSED Signs | Max Letter Height | SqFt |
|--|--|---|--|--------|--|-------------------|------|
| Sign 1 | <input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate | <input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain | | Sign 1 | <input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate | | |
| Total Square Footage of ALL Signs | | | | | | | |

For Properties located in RT, C, CL, I, BD, Market/Bridge Street Districts
2 signs per lot is permitted. No more than 1 of each sign type is permitted.

| Sign | EXISTING Signs | Action | | Sign | PROPOSED Signs | Max Letter Height | SqFt |
|--|--|---|--|--------|--|-------------------|------|
| Sign 1 | <input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate | <input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain | | Sign 1 | <input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate | | |
| Sign 2 | <input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate | <input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain | | Sign 2 | <input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate | | |
| Total Square Footage of ALL Signs | | | | | | | |

THE INFORMATION BELOW IS FOR YOUR INFORMATION ON THE REQUIREMENTS OF THE SIGN CODE

Sign Requirements for ALL Zones and Districts

| Sign Type | Permitted / Not Permitted *1 | Maximum Sign Area per face in square feet | Location permitted | Height of permitted Sign in feet above grade | Max. Letter Size | Light *1 |
|----------------------|------------------------------|---|---|--|------------------|----------|
| Home Occupation Sign | P | 2 | Affixed to a dwelling | Attached to a building no higher than the sill line of the second story windows | 5" | NP |
| Nameplate Sign | P | 1 | Affixed to the primary structure or on a post and located 6' from all lot lines | No higher than 4' above grade, unless attached to a building below the 2 nd floor | 4" | NP |

*1 - NP = Not Permitted, P = Permitted

The following pages contain summaries of the requirements found in the Sign Code of the City of Corning.

Traffic Hazard: No sign shall be located in any manner which may cause a traffic hazard. A sign shall not be located where, by reason of the position, shape, or color of the sign, it may interfere with or obstruct the view of or be confused with any authorized traffic sign, signal or device, nor shall any sign make use of the word "Stop", "Look", "Drive-In", "Left", or "Right", or any other word or phrase, symbol, or character in such a manner as to distract, mislead or confuse traffic.

Roof Placement: No sign shall be placed on a roof or similar roof mounted structure or on top of a parapet or similar architectural element of a building. See Section 180-19(E) for gasoline service station canopies.

Flashing Signs: No sign shall, nor have the ability to, stream content or be illuminated by or contain flashing, pulsing, intermittent, rotating or revolving lights. Time, temperature and gas station fuel prices are permitted to periodically change with no scrolling, fading, flashing or other imitation of movement.

Wind Pressure and Dead Loads: All signs and other advertising structures shall be designed and constructed to withstand a wind pressure of not less than forty (40) pounds per square foot of area; and shall be constructed to receive dead loads as required in the New York State Building Code.

Sign Illumination: Any illumination of a sign either at the time of installation or after installation shall be considered a part of such sign. Signs shall not be illuminated in such a manner that the illumination becomes an infringement to the adjoining properties. Sign illumination shall be not exceed 2000 lumens.

Moving Signage: Except as modified by this Code, no sign shall consist of balloons, banners, flags, inflatables, pennants, ribbons, streamers, spinners or similar moving, fluttering, revolving devices, or wind animated devices.

Exception: Banners may be used for only Temporary Signs as described in Sections 180-14(J), 180-16(J) and 180-18(J).

Vehicle Signs: No person shall park any vehicle or trailer on public property, or on private property so as to be visible from a public right-of-way, which vehicle has attached thereto or located thereon any sign or advertising device for the purpose of providing advertisements of products located on the same or another property or directing people to a business or activity located on the same or another property. This subsection is not intended to apply to standard advertising or identification practices where such signs or advertising devices are painted on or permanently attached to a business vehicle or commercial vehicle, provided that such vehicle remains principally in use upon public highways including current registration, inspection and insurance and is not placed or parked for the purpose of advertising.

Egress: No sign shall be located as to prevent or obstruct ingress to or egress from any door, window or exit from a building.

Removal of Abandoned Signs: Except for historically significant signs as approved by the Design Review Committee, any sign now or hereafter existing which no longer relates to the use conducted, or a product sold, shall be removed within thirty (30) days of cessation of the use by the owner, agent, or person having the beneficial use of the lot upon which such sign may be found.

Structure Painting: The painting or repainting of any structure with corporate colors or in a similar manner shall be considered a sign. Structure painting shall require a permit and shall require a site plan approval. Structure painting located in a Recognized District shall require consideration by the Design Review Committee prior to site plan approval.

Prohibited Signs: Unless specifically stated herein, Billboards, Off Premise, Portable signs and any sign type not listed are prohibited in all zoning districts.

Menu holders. A menu holder shall not be considered a sign, provided that such menu holder meets the requirements of this section. The menu holder shall be limited to the size of two pages of the menu utilized by the establishment and shall not exceed 2 square feet. The menu holder shall be located so that it does not impede pedestrians on the public sidewalk. The menu holder shall not be used for additional business identification signage.

THIS DOCUMENT IS A SUMMARY OF THE CITY OF CORNING SIGN CODE REGULATIONS.

Please see the City of Corning Sign Code for complete regulations - DO NOT SUBMIT THIS PAGE WITH YOUR APPLICATION

COMMERCIAL SIGNS REGULATIONS - R1, R2, MR, and PDD Zones

| Sign Type | See *1 | Maximum Sign Area per face in square feet | Location permitted | Height of permitted Sign in feet above grade | Additional Regulations | Max. Letter Size | Light *1 |
|--|--------|---|---|--|------------------------|----------------------|----------|
| Copy-Change Sign | PNR | 6 | Located 4' from all lot lines or rights of way unless attached to building. No higher than 4' above grade, unless attached to a building below the 2 nd floor. | | | 6" Title 3" Other | E |
| Facade Sign | PNR | 3 square feet per lineal foot of occupancy frontage, not to exceed 36" high. | Affixed to the primary structure, projecting no more than 8" from building face. No higher than the sill line of the second story windows. Facade signs are not permitted on buildings where an awning sign exists unless it is only valance lettering. | | | 8" | E |
| Freestanding Sign | PNR | 8 | Located 5' from all lot lines or rights of way. Maximum 5' to the top. Only one Freestanding sign per property. Also permitted for Multi Family complexes with more than 15 units. | | | 8" | E |
| Projecting Sign | PNR | 4 | Affixed to the primary structure, projecting no more than 3' from building face. Shall have a clearance of 7' to the bottom, maximum 15' to the top. The mounting device of such sign shall be permitted to extend an additional 6". | | | 8" | E |
| Window Lettering / Sign | PNR | First floor windows only. Area of Window Lettering signs shall comply with ONE of the following: a. Multiple Signs; One window lettering sign is permitted per window and shall not exceed 20% of the total transparent glass area of the ground floor windows; OR b. Single Sign; One window lettering sign is permitted in only one (1) window pane, and shall not exceed one square foot per two linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area. | | | | 12" | NP |
| Additional Permitted Signs – Allowed ONLY for uses located on the 2 nd floor of a building. | | | | | | | |
| Second Floor Stair Projecting Sign | PNR | Where a business or businesses are located above or below the first floor and the stair to such business or businesses are directly at street level, only one projecting sign shall be permitted above the entry to the stair. Multiple Occupant buildings shall share such sign. | | | | 8" | E |
| Second Floor Window Lettering | PNR | Commercial uses on the second floor may have window lettering signs. A maximum of one (1) window lettering sign is permitted per window area on the second floor and shall consist of no more than 2 rows of lettering placed in the lower half of the window. Second floor window signs shall consist of paint, gold-leaf or vinyl on the glass surface. Window signs above the second floor shall not be permitted. | | | | 6" | NP |
| Second Floor Door Window Lettering | PNR | Where a business or businesses are located above or below the first floor or businesses with an occupancy frontage less than 10 feet, the door to such business directly at street level shall be permitted to have window lettering not to exceed 20% of the total transparent glass area. Multiple Occupant buildings shall share such sign. | | | | 12" | NP |

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COMMERCIAL SIGNS REGULATIONS – RT Zones

| Sign Type | See *1 | Max Sign Area per face in sq ft | Location permitted Height of permitted Sign in feet above grade Additional Regulations | Max. Letter Size | Light *1 |
|--|--------------|---|--|----------------------|----------|
| Awning Sign | PNR | | Only one line of Valance lettering 2/3 of the awning length with maximum 6 inches letters. In addition, an emblem may be on the non-valance portion of the awning not to exceed 20% of the total awning area with maximum 18" letters. Limited to the ground floor. Not permitted where a facade sign exists unless it is only valance lettering. Each separate awning is a separate sign. | | E |
| Copy-Change Sign | PNR | 10 | Located 4' from all lot lines or rights of way unless attached to building. No higher than 4' above grade, unless attached to a building below the 2 nd floor. | 6" Title 3" Other | E, I |
| Facade Sign | PNR | 3 square feet per lineal foot of occupancy frontage | Sign height not to exceed 36" high. Affixed to the building, projecting no more than 8" from building face. No higher than the sill line of the second story windows. Not permitted where an awning sign exists unless the awning only contains valance lettering. | 24" | E, I |
| Freestanding Sign | PNR | 16 | Located 5' from all lot lines or rights of way. Maximum 5' to the top. Only one permitted per property. Also permitted for Multi Family complexes with 16 or more units. | 12" | E, I |
| Pole Sign | See this row | 25 | Located 5' from all lot lines or rights of way. Only one permitted per property. Maximum 15' to the top. Only one pole sign per property purpose of an approved gasoline service station or drive-thru use. | 12" | E, I |
| Projecting Sign | PNR | 4 | Affixed to the primary structure, projecting no more than 3' from building face. Shall have a clearance of 7' to the bottom, maximum 15' to the top. The mounting device can extend an additional 6". A projecting sign shall not project over a road. | 8" | E |
| Window Lettering / Sign | PNR | | First floor windows only. Area of Window Lettering signs shall comply with ONE of the following: a. Multiple Signs; One window lettering sign is permitted per window and shall not exceed 20% of the total transparent glass area of the ground floor windows; OR b. Single Sign; One window lettering sign is permitted in only one (1) window pane, and shall not exceed one square foot per two linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area. | 12" | NP |
| Additional Permitted Signs – Allowed ONLY for uses located on the 2 nd floor of a building. | | | | | |
| Second Floor Stair Projecting Sign | PNR | | Where a business or businesses are located above or below the first floor and the stair to such business or businesses are directly at street level, only one projecting sign shall be permitted above the entry to the stair. Multiple Occupant buildings shall share such sign. | 8" | E |
| Second Floor Window Lettering | PNR | | Commercial uses on the second floor may have window lettering signs. A maximum of one (1) window lettering sign is permitted per window area on the second floor and shall consist of no more than 2 rows of lettering placed in the lower half of the window. Second floor window signs shall consist of paint, gold-leaf or vinyl on the glass surface. Window signs above the second floor shall not be permitted. | 6" | NP |
| Second Floor Door Window Lettering | PNR | | Where a business or businesses are located above or below the first floor or businesses with an occupancy frontage less than 10 feet, the door to such business directly at street level shall be permitted to have window lettering not to exceed 20% of the total transparent glass area. Multiple Occupant buildings shall share such sign. | 12" | NP |

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Please see the City of Corning Sign Code for complete regulations - DO NOT SUBMIT THIS PAGE WITH YOUR APPLICATION

COMMERCIAL SIGNS REGULATIONS – C, CL, I, BD, and the Denison Parkway District

| Sign Type | See *1 | Max Sign Area per face in sq ft | Location permitted Height of permitted Sign in feet above grade Additional Regulations | Max. Letter Size | Light *1 | |
|--|---|--|--|----------------------|----------|----|
| Awning Sign | PNR | Only one line of Valance lettering 2/3 of the awning length with maximum 6 inches letters. In addition, an emblem may be on the non-valance portion of the awning not to exceed 20% of the total awning area with maximum 18" letters. Limited to the ground floor. Not permitted where a facade sign exists unless it is only valance lettering. Each separate awning is a separate sign. | | | | E |
| Copy-Change Sign | PNR | 10 | Located 4' from all lot lines or rights of way unless attached to building. No higher than 4' above grade, unless attached to a building below the 2 nd floor. | 6" Title 3" Other | E, I | |
| Facade Sign | PNR | 3 square feet per lineal foot of occupancy frontage C, CL, I, BD Zones | Sign height not to exceed 36" high. Affixed to the building, projecting no more than 8" from building face. No higher than the sill line of the second story windows. Not permitted where an awning sign exists unless the awning only contains valance lettering. 2 square feet per lineal foot of occupancy frontage in Denison Parkway District | 24" | E, I | |
| Freestanding Sign | PNR | 16 | Located 5' from all lot lines or rights of way. Maximum 5' to the top. Only one permitted per property. Also permitted for Multi Family complexes with 16 or more units. | 12" | E, I | |
| Pole Sign | See this row | 25 | Located 5' from all lot lines or rights of way. Only one Pole sign is permitted per property. Maximum 15' to the top. Only one pole sign per property purpose of an approved gasoline service station or drive-thru use. | 12" | E, I | |
| Projecting Sign | PNR | 4 | Affixed to the primary structure, and projecting no more than 3' from building face. Shall have a clearance of 7' to the bottom, maximum 15' to the top. The mounting device can extend an additional 6". A projecting sign shall not project over a road. | 8" | E | |
| Window Lettering / Sign | PNR | First floor windows only. Area of Window Lettering signs shall comply with ONE of the following: a. Multiple Signs; One window lettering sign is permitted per window and shall not exceed 20% of the total transparent glass area of the ground floor windows; OR b. Single Sign; One window lettering sign is permitted in only one (1) window pane, and shall not exceed one square foot per two linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area. | | | 12" | NP |
| Additional Permitted Signs – Allowed ONLY for uses located on the 2 nd floor of a building. | | | | | | |
| Second Floor Stair Projecting Sign | Where a business or businesses are located above or below the first floor and the stair to such business or businesses are directly at street level, only one projecting sign shall be permitted above the entry to the stair. Multiple Occupant buildings shall share such sign. | | | 8" | E | |
| Second Floor Window Lettering | Commercial uses on the second floor may have window lettering signs. A maximum of one (1) window lettering sign is permitted per window area on the second floor and shall consist of no more than 2 rows of lettering placed in the lower half of the window. Second floor window signs shall consist of paint, gold-leaf or vinyl on the glass surface. Window signs above the second floor shall not be permitted. | | | 6" | NP | |
| Second Floor Door Window Lettering | Where a business or businesses are located above or below the first floor or businesses with an occupancy frontage less than 10 feet, the door to such business directly at street level shall be permitted to have window lettering not to exceed 20% of the total transparent glass area. Multiple Occupant buildings shall share such sign. | | | 12" | NP | |
| Gasoline Canopy | One line of lettering or graphics shall be permitted on one side of a gasoline service station canopy. Such lettering or graphics shall not exceed 2 feet high by 8 feet in length. Square footage used on the canopy shall be deducted from the allowed facade square footage. Illumination of the canopy shall be as permitted for pole signs in the Zone in which the canopy is located. | | | 24" | E, I | |
| Menu Boards | Two (2) additional signs permitted for the purpose of displaying the type and price of products for drive-through customers. Each sign shall not exceed 30 square feet in area and 6 feet in height. Illumination of menu boards shall be as permitted for freestanding signs in the Zone in which the menu board is located. | | | | E, I | |

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COMMERCIAL SIGNS REGULATIONS – Market Street / Bridge Street District

| Sign Type | See *1 | Maximum Sign Area per face in square feet | Location permitted Height of permitted Sign in feet above grade Additional Regulations | Max. Letter Size | Light *1 | |
|--|--------|--|--|----------------------|----------|----|
| Awning Sign | PNR | Only one line of Valance lettering 2/3 of the awning length with maximum 6 inches letters. In addition, an emblem may be on the non-valance portion of the awning not to exceed 20% of the total awning area with maximum 18" letters. Limited to the ground floor. Not permitted where a facade sign exists unless it is only valance lettering. Each separate awning is a separate sign. | | | E | |
| Copy-Change Sign | PNR | 6 | Located 4' from all lot lines or rights of way unless attached to building. No higher than 4' above grade, unless attached to building below the floor 2. | 6" Title 3" Other | E, I | |
| Facade Sign | PNR | 2 square feet per linear foot of occupancy frontage | Sign height not to exceed 24" high. Affixed to the building, projecting no more than 8" from building face. No higher than the sill line of the second story windows. Sign height not to exceed 36" high. Affixed to the building, projecting no more than 8" from building face. No higher than the sill line of the second story windows. Not permitted where an awning sign exists unless the awning only contains valance lettering. | 18" | E, I | |
| Freestanding Sign | PNR | 8 | Located 4' from all lot lines or rights of way. Maximum 4' to the top. Only one permitted per property. Also permitted for Multi Family complexes with 16 or more units. | 8" | E, I | |
| Projecting Sign | PNR | 4 | Affixed to the primary structure, and projecting no more than 3' from building face. Shall have a clearance of 7' to the bottom, maximum 15' to the top. The mounting device can extend an additional 6". A projecting sign shall not project over a road. | 8" | E | |
| Sandwich Board | PNR | 10 | Permitted for First floor uses only. Only permitted where the sidewalk exceeds 8' and shall be located within 4' of the curb. Maximum 40" to the top. | 8" | NP | |
| Window Lettering / Sign | PNR | First floor windows only. Area of Window Lettering signs shall comply with ONE of the following: a. Multiple Signs; One window lettering sign is permitted per window and shall not exceed 20% of the total transparent glass area of the ground floor windows; OR b. Single Sign; One window lettering sign is permitted in only one (1) window pane, and shall not exceed one square foot per two linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area. | | | 12" | NP |
| Additional Permitted Signs – Allowed ONLY for uses located on the 2 nd floor of a building. | | | | | | |
| Second Floor Stair Projecting Sign | | Where a business or businesses are located above or below the first floor and the stair to such business or businesses are directly at street level, only one projecting sign shall be permitted above the entry to the stair. Multiple Occupant buildings shall share such sign. | | | 8" | E |
| Second Floor Window Lettering | | Commercial uses on the second floor may have window lettering signs. A maximum of one (1) window lettering sign is permitted per window area on the second floor and shall consist of no more than 2 rows of lettering placed in the lower half of the window. Second floor window signs shall consist of paint, gold-leaf or vinyl on the glass surface. Window signs above the second floor shall not be permitted. | | | 6" | NP |
| Second Floor Door Window Lettering | | Where a business or businesses are located above or below the first floor or businesses with an occupancy frontage less than 10 feet, the door to such business directly at street level shall be permitted to have window lettering not to exceed 20% of the total transparent glass area. Multiple Occupant buildings shall share such sign. | | | 12" | NP |
| Menu Boards | | Two (2) additional signs permitted for the purpose of displaying the type and price of products for drive-through customers. Each sign shall not exceed 30 square feet in area and 6 feet in height. Illumination of menu boards shall be as permitted for freestanding signs in the Zone in which the menu board is located. | | | E, I | |

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