



Sign Permit Application

For New Sign Installation or Existing Sign Alterations

The **Market Street Historic District** is defined as All property fronting on Market Street between Wall Street and Bridge Street, and all property fronting on the following cross street between Denison Parkway and Tioga Avenue: Wall, Cedar, Pine / Centerway, Walnut and Chestnut Streets.

The **Bridge Street District** is defined as all property bordering on Bridge Street between the Chemung River and Ontario Street.

The **Denison Parkway District** is defined as all property bordering on Denison Parkway and all property fronting on the following cross streets lying between First and Denison Parkway: State, Chestnut, Walnut, Pine, Cedar, Wall, Chemung, Pearl, Columbia, Steuben and Conhocton.

PRIOR TO COMPLETING THIS APPLICATION It is recommended that you set up a date and time to review your project and application with the Code Enforcement Officer. The Code Enforcement Officers are generally in the office weekdays from 8:00 AM to 9:00 AM and from 1:00 PM to 2:00 PM; They are in and out of the office at other times, so an appointment is necessary. If our inspectors are not available to answer your questions at the office or by phone, they will return your call. (607) 962-0340, ext. 4.

***** APPLICATION INSTRUCTIONS*****

INFORMATION TO BE SUBMITTED: There will be several pieces of graphic information needed for each sign being considered which will collectively give the review an accurate depiction of your proposed signage. Neat, clean, complete plans are essential. Plans should be in an 8-1/2" x 11" or 11" x 17" format for duplication purposes

1. **Submit ONLY Page 1 and ONLY the appropriate page from 2-6 for the Zone or District that the property is located.**
2. Please provide color photographs or artist renderings of your building that accurately depict your building's facade in relationship to its neighboring environment, including existing signage, if any that will remain in place.
3. Please provide scaled and colored artwork showing your proposed signage detailing color names, dimensions, area, text/copy, materials of all proposed and existing signs. Include actual color swatches with your submittal.
4. Please provide illumination details including type, placement, intensity and hours of illumination.
5. If you are not depicting how your proposed sign will look in the color photographs, please provide a line drawing to scale of each facade showing how your proposed sign will appear on the building. It is important that the proposed sign be drawn to the same approximate scale as your facade drawing.
6. **Please make sure that existing signs and proposed signs are properly identified on the forms in the proper column.**
7. The permit fee for signs is a \$35.00 base fee plus \$1.00 per square foot of sign area.
8. **UNLESS OTHER ARRANGEMENTS ARE MADE WITH THE CITY OF CORNING, DO NOT USE A COURIER OR DELIVERY SERVICE TO SUBMIT YOUR APPLICATION.**
9. **WHEN YOU DROP OFF YOUR APPLICATION, YOU WILL RECEIVE AN INVOICE FOR THE FEE. YOUR APPLICATION WILL NOT BE ON THE AGENDA IF YOU FAIL TO RECEIVE AN INVOICE.**
10. **DO NOT SUBMIT THIS APPLICATION IN THE SAME PACKAGE WITH ANY OTHER APPLICATION (PLANNING COMMISSION, SIGN, ZBA, PERMIT, ETC.), EACH APPLICATION SHALL BE SUBMITTED SEPARATELY. YOUR APPLICATION WILL NOT BE ON THE AGENDA IF YOU FAIL TO SUBMIT APPLICATIONS SEPARATELY.**

Expiration:

If the installation of the sign authorized under any such permit has not commenced within six (6) months from the date of issuance, the permit shall become null and void but may be renewed within thirty (30) days prior to the expiration of said permit, for good cause shown, for an additional three (3) months, upon payment of twice the original fee.

A new permit shall be required if:

1. Changes to the design, copy, structure, size or supporting structure is no longer consistent with the original application.
2. The name of the business or type of business is no longer consistent with the original application.
3. The original permit is found to be in violation of the original approval.

Five (5) copies, PLUS AN ELECTRONIC PDF OF ALL INFORMATION MUST BE PROVIDED FOR MARKET STREET, BRIDGE STREET OR DENISON PARKWAY DISTRICTS

One (1) copy, PLUS AN ELECTRONIC PDF OF ALL INFORMATION MUST BE PROVIDED FOR ALL OTHER AREAS

Sign Application for Properties located in R1, R2, MR, and PDD Zones

Address of Site:		Name of Business:	
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Nature of Proposed Work: Check all that apply to existing and proposed

Sign	EXISTING Sign Type	Permit#	Action
<i>Residential uses - only 1 sign permitted</i>			
Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate <input type="checkbox"/> Other _____		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain
<i>Other than Residential uses - 1 sign per street frontage permitted</i>			
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain

Sign	PROPOSED Sign Type	SqFt
<i>Residential uses - only 1 sign permitted</i>		
Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate	
<i>Other than Residential uses - 1 sign per street frontage permitted</i>		
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
N S E W Front	<input type="checkbox"/> Copy-Change <input type="checkbox"/> Nameplate <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	

Sign Application for Properties located in RT Zones

Address of Site:	Name of Business:
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Nature of Proposed Work: Check all that apply to existing and proposed

Sign	EXISTING Sign Type	Permit#	Action	Sign	PROPOSED Sign Type	SqFt
<i>Residential uses - only 2 signs permitted</i>				<i>Residential uses - only 2 signs permitted</i>		
Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate <input type="checkbox"/> Other _____		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate	
Sign 2	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate <input type="checkbox"/> Other _____		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Sign 2	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate	
<i>Other than Residential uses - 2 signs for the front facade, 1 for the rear facade, 1 for side facade are permitted**</i>				<i>Other than Residential uses - 2 signs for the front facade, 1 for the rear facade, 1 for side facade are permitted</i>		
Front Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Front Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Rear Facade Sign	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Rear Facade Sign	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Side Facade N S E W Sign**	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Side Facade N S E W Sign**	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Side Facade N S E W Sign**	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Side Facade N S E W Sign**	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	

*Pole Signs are permitted for approved gasoline service station or drive-through uses only.

**Signs are permitted on side facades only where building facade faces a parking lot or street.

Sign Application for Properties located in C, CL, I, and BD Zones and The Denison Parkway District

Address of Site:	Name of Business:
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Nature of Proposed Work: Check all that apply to existing and proposed

Sign	EXISTING Sign Type	Permit#	Action	Sign	PROPOSED Sign Type	SqFt
<i>Residential uses - only 2 signs permitted</i>				<i>Residential uses - only 2 signs permitted</i>		
Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate <input type="checkbox"/> Other _____		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate	
Sign 2	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate <input type="checkbox"/> Other _____		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Sign 2	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate	
<i>Other than Residential uses - 3 signs for front occupancy facade and 2 signs per other facades not to exceed 5 cumulatively**</i>				<i>Other than Residential uses - 3 signs for front occupancy facade and 2 signs per other facades not to exceed 5 cumulatively**</i>		
Front Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Front Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Front Facade Sign 3	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 3	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Other Facade N S E W Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Other Facade N S E W Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Other Facade N S E W Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Other Facade N S E W Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Other Facade N S E W Sign 3	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Other Facade N S E W Sign 3	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	
Other Facade N S E W Sign 4	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Other Facade N S E W Sign 4	<input type="checkbox"/> Awning <input type="checkbox"/> Nameplate <input type="checkbox"/> Copy-Change <input type="checkbox"/> Pole Sign* <input type="checkbox"/> Facade <input type="checkbox"/> Projecting <input type="checkbox"/> Freestanding <input type="checkbox"/> Window Lettering <input type="checkbox"/> Home Occupation	

*Pole Signs are permitted for approved gasoline service station or drive-through uses only.
 **Signs are permitted on side facades only where building facade faces a parking lot or street.

Sign Application for Properties located in The Market Street District / Bridge Street District

Address of Site:	Name of Business:
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Nature of Proposed Work: Check all that apply to existing and proposed

Sign	EXISTING Sign Type	Permit#	Action	Sign	PROPOSED Sign Type	SqFt
<i>Residential uses - only 2 signs permitted</i>				<i>Residential uses - only 2 signs permitted</i>		
Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate <input type="checkbox"/> Other _____		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Sign 1	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate	
Sign 2	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate <input type="checkbox"/> Other _____		<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Sign 2	<input type="checkbox"/> Home Occupation <input type="checkbox"/> Nameplate	
<i>Other than Residential uses - 3 signs for front occupancy facade, 2 signs for rear facade and 1 sign per side facade*</i>				<i>Other than Residential uses - 3 signs for front occupancy facade, 2 signs for rear facade and 1 sign per side facade*</i>		
Front Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering	<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering
Front Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering	<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering
Front Facade Sign 3	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering	<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Front Facade Sign 3	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering
Rear Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering	<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Rear Facade Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering
Rear Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering	<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Rear Facade Sign 2	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering
Side* Facade N S E W Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering	<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Side* Facade N S E W Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering
Side* Facade N S E W Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering	<input type="checkbox"/> Be Removed <input type="checkbox"/> To Remain	Side* Facade N S E W Sign 1	<input type="checkbox"/> Awning <input type="checkbox"/> Copy-Change <input type="checkbox"/> Facade <input type="checkbox"/> Freestanding <input type="checkbox"/> Home Occupation	<input type="checkbox"/> Nameplate <input type="checkbox"/> Projecting <input type="checkbox"/> Sandwich Board <input type="checkbox"/> Window Lettering

*Signs are permitted on side facades only where building facade faces a parking lot or street.

ADDITIONAL PERMITTED SIGNS

These signs are permitted in addition to the permitted signs in the Sign Code.

- Additional Projecting Sign:** Where a business or businesses are located above or below the first floor and the stair to such business or businesses are directly at street level, only one projecting sign shall be permitted above the entry to the stair. Multiple Occupant buildings shall share such sign.
- Second Floor Uses.** Commercial uses on the second floor of multiple story buildings may have window lettering signs. A maximum of one (1) window lettering sign is permitted per window area on the second floor and shall consist of no more than 2 rows of lettering placed in the lower half of the window. The maximum height of lettering on window signs shall not exceed 6 inches. Second floor window signs shall be non-illuminated, and shall consist of paint, gold-leaf or vinyl on the glass surface. Window signs above the second floor shall not be permitted.
- Drive-through restaurant menu boards:** Two (2) additional signs shall be permitted for the purpose of displaying the type and price of products sold on site to drive-through customers. Each sign shall not exceed thirty (30) square feet in area and six (6) feet in height. Illumination of menu boards shall be as permitted for freestanding signs in the Zone in which the menu board is located.
- Entrances for other than Ground Floor Occupancies.** Where a business or businesses are located above or below the first floor or businesses with an occupancy frontage less than 10 feet, the door to such business or businesses directly at street level shall be permitted to have window lettering complying with the appropriate section for the specified zone, and shall be installed on window area of the door. Where a door contains less than 25% window area, such door shall be considered as having 25% window area for calculating permitted window lettering area. **Shared Entrance:** If 2 or more business occupants share a common door, signs placed in or on such common area shall be shared equally between them.
- Gasoline Service Station Canopies.** One line of lettering or graphics shall be permitted on one side of a gasoline service station canopy. Such lettering or graphics shall not exceed 2 feet high by 8 feet in length. Square footage used on the canopy shall be deducted from the allowed facade square footage. Illumination of the canopy shall be as permitted for pole signs in the Zone in which the canopy is located.

The following pages contain summaries of the requirements found in the Sign Code of the City of Corning, DO NOT SUBMIT WITH YOUR APPLICATION.

Traffic Hazard: No sign shall be located in any manner which may cause a traffic hazard. A sign shall not be located where, by reason of the position, shape, or color of the sign, it may interfere with or obstruct the view of or be confused with any authorized traffic sign, signal or device, nor shall any sign make use of the word "Stop", "Look", "Drive-In", "Left", or "Right", or any other word or phrase, symbol, or character in such a manner as to distract, mislead or confuse traffic.

Roof Placement: No sign shall be placed on a roof or similar roof mounted structure or on top of a parapet or similar architectural element of a building. See Section 180-19(E) for gasoline service station canopies.

Flashing Signs: No sign shall, nor have the ability to, stream content or be illuminated by or contain flashing, pulsing, intermittent, rotating or revolving lights. Time, temperature and gas station fuel prices are permitted to periodically change with no scrolling, fading, flashing or other imitation of movement.

Wind Pressure and Dead Loads: All signs and other advertising structures shall be designed and constructed to withstand a wind pressure of not less than forty (40) pounds per square foot of area; and shall be constructed to receive dead loads as required in the New York State Building Code.

Sign Illumination: Any illumination of a sign either at the time of installation or after installation shall be considered a part of such sign. Signs shall not be illuminated in such a manner that the illumination becomes an infringement to the adjoining properties. Sign illumination shall be not exceed 2000 lumens.

Moving Signage: Except as modified by this Code, no sign shall consist of balloons, banners, flags, inflatables, pennants, ribbons, streamers, spinners or similar moving, fluttering, revolving devices, or wind animated devices.

Exception: Banners may be used for only Temporary Signs as described in Sections 180-14(J), 180-16(J) and 180-18(J).

Vehicle Signs: No person shall park any vehicle or trailer on public property, or on private property so as to be visible from a public right-of-way, which vehicle has attached thereto or located thereon any sign or advertising device for the purpose of providing advertisements of products located on the same or another property or directing people to a business or activity located on the same or another property. This subsection is not intended to apply to standard advertising or identification practices where such signs or advertising devices are painted on or permanently attached to a business vehicle or commercial vehicle, provided that such vehicle remains principally in use upon public highways including current registration, inspection and insurance and is not placed or parked for the purpose of advertising.

Egress: No sign shall be located as to prevent or obstruct ingress to or egress from any door, window or exit from a building.

Removal of Abandoned Signs: Except for historically significant signs as approved by the Design Review Committee, any sign now or hereafter existing which no longer relates to the use conducted, or a product sold, shall be removed within thirty (30) days of cessation of the use by the owner, agent, or person having the beneficial use of the lot upon which such sign may be found.

Structure Painting: The painting or repainting of any structure with corporate colors or in a similar manner shall be considered a sign. Structure painting shall require a permit, and shall require a site plan approval. Structure painting located in a Recognized District shall require consideration by the Design Review Committee prior to site plan approval.

Prohibited Signs: Unless specifically stated herein, Billboards, Off Premise, Portable signs and any sign type not listed are prohibited in all zoning districts.

Menu holders. A menu holder shall not be considered a sign, provided that such menu holder meets the requirements of this section. The menu holder shall be limited to the size of two pages of the menu utilized by the establishment and shall not exceed 2 square feet. The menu holder shall be located so that it does not impede pedestrians on the public sidewalk. The menu holder shall not be used for additional business identification signage.

5-1 - Signs located in zoning districts **R1, R2, MR, PDD** shall comply with the requirements of Article V and Table 5-1, except for properties located in Recognized districts as prescribed in Article VI

R1, R2, MR, PDD

Sign Type	Permitted / Not Permitted *1	Maximum Sign Area per face in square feet	Location permitted	Height of permitted Sign in feet above grade	Max. Letter Size	Light *1	Additional Regulations
Copy-Change Sign	PNR	6	Located 4' from all lot lines or rights of way unless attached to building	No higher than 4' above grade, unless attached to a building below the 2 nd floor	6" Title 3" Other	E	180-14(C)
Facade Sign	PNR *3	3 square feet per lineal foot of occupancy frontage, not to exceed 36" high.	Affixed to the primary structure, and projecting no more than 8" from building face	Attached to a building no higher than the sill line of the second story windows	8"	E	180-14(D)
Freestanding Sign	PNR *2	8	Located 5' from all lot lines or rights of way	Maximum 5' to the top	8"	E	180-14(E)
Home Occupation Sign	P	2	Affixed to a dwelling	Attached to a building no higher than the sill line of the second story windows	5"	NP	180-14(F)
Nameplate Sign	P	1	Affixed to the primary structure or on a post and located 6' from all lot lines	No higher than 4' above grade, unless attached to a building below the 2 nd floor	4"	NP	180-14(G)
Projecting Sign	PNR	4	Affixed to the primary structure, and projecting no more than 3' from building face	Shall have a clearance of 7' to the bottom, maximum 15' to the top	8"	E	180-14(I)
Temporary Sign	PNR, T	4	Affixed to the primary structure	Attached to a building below the 2 nd floor	8"	NP	180-14(J)
Window Lettering / Sign	PNR *4	See Section 180-14(K)	Affixed to a window or series of windows facing a single street or right of way	First floor windows only	12"	NP	180-14(K)

*1 - E = External, I = Internal, NP = Not Permitted, P = Permitted, PNR = Permitted for Non Residential Use Only, T = Permitted Temporarily

*2 - Also permitted for Multi Family complexes with more than 15 dwelling units. Only one Freestanding sign is permitted per property.

*3 - Facade signs are not permitted on buildings where an awning sign exists unless it is only valance lettering.

*4 - Window Lettering Sign Area. Area of Window Lettering signs shall comply with ONE of the following:

- a. Multiple Signs. A maximum of one window lettering sign is permitted per window pane or framed window area on the ground floor and shall not occupy more than twenty (20) percent of the total transparent glass area of those windows on the ground floor of that use; OR
- b. Single Sign. A maximum of one window lettering sign is permitted to be installed in only one (1) window pane or framed window area on the ground floor, and shall not occupy more than one (1) square foot per two (2) linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area.

5-2 - Signs located in zoning district **RT** shall comply with the requirements of Article V and Table 5-2, except for properties located in Recognized districts as prescribed in Article VI

Table 5-2 - RT

Sign Type	Permitted / Not Permitted *1	Max Sign Area per face in sq ft	Location permitted	Height of permitted Sign in feet above grade	Max. Letter Size	Light *1	Additional Regulations
Awning Sign	PNR	Valance lettering not to exceed 2/3 of the length of the awning with no more than one line of lettering with maximum 6 inches letters. In addition, an emblem or similar feature may be on the remaining portion of the awning, including the ends of such awning. Such feature shall not exceed 20% of the total awning area with maximum 18" letters. Limited to the ground floor. Each separate awning shall be a separate sign. Awning signs are not permitted on where a facade sign exists unless it is only valance lettering.				E	180-14(A)
Copy-Change Sign	PNR	10	Located 4' from all lot lines or rights of way unless attached to building	No higher than 4' above grade, unless attached to a building below the 2 nd floor	6" Title 3" Other	E, I	180-14(C)
Facade Sign	PNR *3	3 square feet per lineal foot of occupancy frontage, not to exceed 36" high.	Affixed to the building, and projecting no more than 8" from building face	No higher than the sill line of the second story windows	24"	E, I	180-14(D)
Freestanding Sign	PNR *2	16	Located 5' from all lot lines or rights of way	Maximum 5' to the top	12"	E, I	180-14(E)
Home Occupation Sign	P	2	Affixed to a dwelling	Attached to a building no higher than the sill line of the second story windows	5"	NP	180-14(F)
Nameplate Sign	P	1	Affixed to the primary structure or on a post and located 6' from all lot lines	No higher than 4' above grade, unless attached to a building below the 2 nd floor	4"	NP	180-14(G)
Pole Sign	See Definition	25	Located 5' from all lot lines or rights of way. Only one Pole sign is permitted per property.	Maximum 15' to the top	12"	E, I	180-14(H)
Projecting Sign	PNR	4	Affixed to the primary structure, and projecting no more than 3' from building face	Shall have a clearance of 7' to the bottom, maximum 15' to the top	8"	E	180-14(I)
Temporary Sign	PNR, T	8 Indoor 16 Outdoor	Affixed to the building	No higher than the sill line of the second story windows	10"	NP	180-14(J)
Window Lettering / Sign	PNR *4	See Sections 180-14(K)	Affixed to a window or series of windows facing a single street or right of way	First floor windows only	12"	NP	180-14(K)

*1 - E = External, I = Internal, NP = Not Permitted, P = Permitted, PNR = Permitted for Non Residential Use Only, T = Permitted Temporarily

*2 - Also permitted for Multi Family complexes with more than 15 dwelling units. Only one Freestanding sign is permitted per property.

*3 - Facade signs are not permitted on buildings where an awning sign exists unless it is only valance lettering.

*4 - Window Lettering Sign Area. Area of Window Lettering signs shall comply with ONE of the following:

- a. Multiple Signs. A maximum of one window lettering sign is permitted per window pane or framed window area on the ground floor and shall not occupy more than twenty (20) percent of the total transparent glass area of those windows on the ground floor of that use; OR
- b. Single Sign. A maximum of one window lettering sign is permitted to be installed in only one (1) window pane or framed window area on the ground floor, and shall not occupy more than one (1) square foot per two (2) linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area.

5-3 - Signs located in zoning districts **C, CL, I, BD** shall comply with the requirements of Article V and Table 5-3, except for properties located in Recognized districts as prescribed in Article VI. Signs located in the **Denison Parkway District** shall comply with the requirements of Article VI and table 5-3

Table 5-3 - C, CL, I, BD, and the Denison Parkway District

Sign Type	Permitted / Not Permitted *1	Max Sign Area per face in sq ft	Location permitted	Height of permitted Sign in feet above grade	Max. Letter Size	Light *1	Additional Regulations
Awning Sign	PNR	Valance lettering not to exceed 2/3 of the length of the awning with no more than one line of lettering with maximum 6 inches letters. In addition, an emblem or similar feature may be on the remaining portion of the awning, including the ends of such awning. Such feature shall not exceed 20% of the total awning area with maximum 18" letters. Limited to the ground floor. Each separate awning shall be a separate sign. Awning signs are not permitted on where a facade sign exists unless it is only valance lettering.				E	180-14(A) 180-18(A)
Copy-Change Sign	PNR	10	Located 4' from all lot lines or rights of way unless attached to building	No higher than 4' above grade, unless attached to a building below the 2 nd floor	6" Title 3" Other	E, I	180-14(C) 180-18(C)
Facade Sign	PNR *3	See note *5	Affixed to the building, and projecting no more than 8" from building face	No higher than the sill line of the second story windows or 18' whichever is lower.	24"	E, I	180-14(D) 180-18(D)
Freestanding Sign	PNR *2	16	Located 5' from all lot lines or rights of way	Maximum 5' to the top	12"	E, I	180-14(E) 180-18(E)
Home Occupation Sign	P	2	Affixed to a dwelling	Attached to a building no higher than the sill line of the second story windows	5"	NP	180-14(F) 180-18(F)
Nameplate Sign	P	1	Affixed to the primary structure or on a post and located 6' from all lot lines	No higher than 4' above grade, unless attached to a building below the 2 nd floor	4"	NP	180-14(G) 180-18(G)
Pole Sign	See Definition	25	Located 5' from all lot lines or rights of way. Only one Pole sign is permitted per property.	Maximum 15' to the top	12"	E, I	180-14(H) 180-18(H)
Projecting Sign	PNR	4	Affixed to the primary structure, and projecting no more than 3' from building face	Shall have a clearance of 7' to the bottom, maximum 15' to the top	8"	E	180-14(I) 180-18(I)
Temporary Sign	PNR, T	8 Indoor 16 Outdoor	Affixed to the building	No higher than the sill line of the second story windows	10"	NP	180-14(J) 180-18(J)
Window Lettering / Sign	PNR *4	See Sections 180-14(K) 180-18(K)	Affixed to a window or series of windows facing a single street or right of way	First floor windows only	12"	NP	180-14(K) 180-18(K)

*1 - E = External, I = Internal, NP = Not Permitted, P = Permitted, PNR = Permitted for Non Residential Use Only, T = Permitted Temporarily

*2 - Also permitted for Multi Family complexes with more than 15 dwelling units. Only one Freestanding sign is permitted per property.

*3 - Facade signs are not permitted on buildings where an awning sign exists unless it is only valance lettering.

*4 - Window Lettering Sign Area. Area of Window Lettering signs shall comply with ONE of the following:

- a. Multiple Signs. A maximum of one window lettering sign is permitted per window pane or framed window area on the ground floor and shall not occupy more than twenty (20) percent of the total transparent glass area of those windows on the ground floor of that use; OR
- b. Single Sign. A maximum of one window lettering sign is permitted to be installed in only one (1) window pane or framed window area on the ground floor, and shall not occupy more than one (1) square foot per two (2) linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area.

*5 - The height of facade signs shall not exceed 36" high. The area of such sign shall not exceed the following;

- a. C, CL, I, BD Zones - 3 square feet per lineal foot of occupancy frontage.
- b. Denison Parkway District - 2 square feet per lineal foot of occupancy frontage.

6-1 - Signs located in the **Market Street / Bridge Street District** as prescribed in section 601.0 shall comply with the requirements of section 601.0 and Table 6-1.

Table 6-1 - Market Street / Bridge Street District

Sign Type	Permitted / Not Permitted *1	Maximum Sign Area per face in square feet	Location permitted	Height of permitted Sign in feet above grade	Max. Letter Size	Light *1	Additional Regulations
Awning Sign	PNR	Valance lettering not to exceed 2/3 of the length of the awning with no more than one line of lettering with maximum 6 inches letters. In addition, an emblem or similar feature may be on the remaining portion of the awning, including the ends of such awning. Such feature shall not exceed 20% of the total awning area with maximum 18" letters. Limited to the ground floor. Each separate awning shall be a separate sign. Awning signs are not permitted on where a facade sign exists unless it is only valance lettering.				E	180-16(A)
Copy-Change Sign	PNR	6	Located 4' from all lot lines or rights of way unless attached to building	No higher than 4' above grade, unless attached to a building below the 2 nd floor	6" Title 3" Other	E, I	180-16(C)
Facade Sign	PNR *3	2 square feet per lineal foot of occupancy frontage, not to exceed 24" high.	Affixed to the building, and projecting no more than 8" from building face	No higher than the sill line of the second story windows	18"	E, I	180-16(D)
Freestanding Sign	PNR *2	8	Located 4' from all lot lines or rights of way	Maximum 4' to the top	8"	E, I	180-16(E)
Home Occupation Sign	P	2	Affixed to a dwelling	Attached to a building no higher than the sill line of the second story windows	5"	NP	180-16(F)
Nameplate Sign	P	1	Affixed to the primary structure or on a post and located 6' from all lot lines	No higher than 4' above grade, unless attached to a building below the 2 nd floor	4"	NP	180-16(G)
Projecting Sign	PNR	4	Affixed to the primary structure, and projecting no more than 3' from building face	Shall have a clearance of 7' to the bottom, maximum 15' to the top	8"	E	180-16(H)
Sandwich Board	PNR	10	Permitted for First floor uses only. Only permitted where the sidewalk exceeds 8' and shall be located within 4' of the curb.	Maximum 40" to the top	8"	NP	180-16(I)
Temporary Sign	PNR, T	8 Indoor 16 Outdoor	Affixed to the building	No higher than the sill line of the second story windows	10"	NP	180-16(J)
Window Lettering / Sign	PNR *4	See Section 180-16(K)	Affixed to a window or series of windows facing a single street or right of way	First floor windows only	12"	NP	180-16(K)

*1 - E = External, I = Internal, NP = Not Permitted, P = Permitted, PNR = Permitted for Non Residential Use Only, T = Permitted Temporarily

*2 - Also permitted for Multi Family complexes with more than 15 dwelling units. Only one Freestanding sign is permitted per property.

*3 - Facade signs are not permitted on buildings where an awning sign exists unless it is only valance lettering.

*4 - Window Lettering Sign Area. Area of Window Lettering signs shall comply with ONE of the following:

- a. Multiple Signs. A maximum of one window lettering sign is permitted per window pane or framed window area on the ground floor and shall not occupy more than twenty (20) percent of the total transparent glass area of those windows on the ground floor of that use; OR
- b. Single Sign. A maximum of one window lettering sign is permitted to be installed in only one (1) window pane or framed window area on the ground floor, and shall not occupy more than one (1) square foot per two (2) linear feet of occupancy frontage on a public street. Such window lettering shall not exceed 40% of the window area.